

NORTHWOOD HILLS CONDOMINIUM

(Clubhouse Rental Policy)

1. The Clubhouse shall be available to residents, their guests and invitees. At no time shall the clubhouse be rented to members of the general public without approval of the Association or its Board of Directors.
2. Clubhouse hours shall be restricted to the times available on the actual day of rental which times shall begin at the conclusion of normal office hours and extend until midnight on the day of use. It is the "user's" responsibility to confirm those times from management, prior to making any announcement to their guests.
3. Occupancy shall be restricted to 20 persons. All vehicles that cannot be parked either in front of or to the side of the clubhouse shall be parked on the cul-de-sac at the end of Devonwood Drive. At no time should clubhouse guests park in front of the condominium buildings or in any carport.
4. Rental of the clubhouse shall be limited to the clubhouse and outside patio only. Use of the pool or hot tub is not available to clubhouse guests.
5. The clubhouse shall be left in a clean and orderly manner. Paper towels, cleaning products, trash bags and a vacuum cleaner will be made available for the "user". Please leave the clubhouse as you found it. Oftentimes we have back-to-back weekend or holiday parties and there is no cleaning staff available. Please consider the next party.
6. No alcohol shall be consumed at any time and under any circumstances by minors using the premises. "User" agrees to provide transportation to any person who has consumed alcohol and is not legally able to drive. "User", their guests and invitees shall hold the Association, its members, the board of directors, its officers and the management agent and its employees harmless from any liability resulting from their activities engaged in while renting the clubhouse.
7. No illegal substances shall be brought onto the premises or consumed by any participant of any event held in the Association's clubhouse.
8. A \$25 non-refundable "use" fee shall be charged at the time of reservation. This is not a cleaning fee. "User" is responsible for the condition of the clubhouse and any damage that is the result of their use. User will be held liable for charges incurred by the Association for cleaning and/or damages to the premises and its contents.
9. "User" shall provide their own plates, silverware, service settings, etc.. The range, refrigerator, dishwasher, microwave and coffeepot (not filters, cups, or coffee) are available at no charge.

Date: _____

Condominium Address: _____

Co-owner: _____